

GREENHILL MANOR RESIDENTS' ASSOCIATION

AGM: 24th May 2022

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Annual General Meeting 2022
24th May, Victoria Hall, Sheepcote Road

AGENDA

1. Apologies for Absence
2. Chairperson's Welcome [Report is published in Spring Newsletter 2022, both distributed and available at meeting]
3. Minutes of the AGM held 20th May 2019
4. Any matters arising from these minutes
5. Treasurer's Report [see papers]
6. Election of Officers and Road Representatives.

Nominations and/or volunteers will be welcome for election to the positions of:-

Chairperson
Deputy Chairperson
Secretary
Treasurer
Planning Adviser
Road Representatives

The following are prepared to remain in post:- Hemuna Pather-Carr, Chairperson, Helen Shorter, Secretary & Grange Road Rep., Eddie Griffiths, Treasurer, Margaret Bristow, Deputy Chairperson, Kinnar Patel, Crofts Road Rep, Anish Muhib, Francis Road Rep, Sat Bains, Hill Road and Crescent Road Rep., Godfrey O'Callaghan, Manor Road Rep. and Planning Adviser and Sylvia Farooqi, Northwick Park Road Rep and Noor Mohamed, Webmaster.

7. Proposed New Constitution [see papers]

8. Any other business

The business meeting will be followed by a talk on Planning and Developments in Harrow by David Hughes, Planning Policy Manager, London Borough of Harrow.
Refreshments will then follow and a chance to talk to your fellow residents.

*The hall must be cleared and all the furniture replaced **before** 10pm*

Item 3. Minutes of Annual General Meeting 20th May 2019, 8pm, Harrow High School, Gayton Road, Harrow

In opening the meeting, the Chairperson, Hemuna Pather Carr, welcomed an audience of approximately 27.

1. Apologies were received from Cllr. Jeff Anderson and Noor Mohamed.

2. Chairperson's Welcome and Review of 2017-8

As previously published, Hemuna remarked on the committee's attendance at various public exhibitions and meetings and consultations about local developments and the police.

Peter Hamill was thanked for his newsletter articles and Noor Mohamed for his role in producing the newsletter, compiled by Margaret Bristow and Helen Shorter.

Everyone was encouraged to take a pride in the area, to dispose of items responsibly and to report flytipping and antisocial behaviour.

The Association needs more volunteers from the younger generation and from the ethnic minorities and, in particular, a road representative for Bonnersfield Lane and Close and Croft Villas.

3. Minutes of the AGM 22.5.18 were **agreed** as a correct record, as proposed by Paul Sheehy and seconded by Ian Heath.

4. Matters arising from the minutes. In reply to a question, Paul Sheehy reported that the vagrant has not been seen in the old Bonnersfield Lane for some time. He has succeeded in having the rubbish cleared twice by the council as well as when the annual cutting down of the planting took place.

5. Treasurer's Report

Eddie Griffiths remarked on an excess of £25.89 over the previous year. Due to the hard work of the road representatives, membership is up.

In reply to a question on the emailing of the newsletter to save money, some of those present stated that they have no access to email or prefer to read a hard copy.

The accounts were **agreed** as proposed by Susan Anderson and seconded by Sylvia Farooqi.

6. Election of Officers and representatives

No one else came forward to volunteer for any of the posts. The present holders are willing to serve another term. Accordingly the following were re-elected:-

Hemuna Pather Carr, Chairperson, Helen Shorter, Secretary & Grange Road Rep., Eddie Griffiths, Treasurer, Margaret Bristow, Deputy Chairperson & Crofts Road Rep, Bijal Vekaria, Francis Road Rep, San Thaker, Hill Road and Crescent, Mike Moran, Manor Road Rep., Sylvia Farooqi, Northwick Park Road Rep and Noor Mohamed, Newsletter producer.

A volunteer will be sought for a Road Representative for Bonnersfield Lane, Close and Croft Villas.

The election was **agreed**, as proposed by Dennis Bristow and seconded by Susan Anderson.

7. Any other business

a] Paul Sheehy, Chair of Harrow Safer Neighbourhood Panel queried whether residents know who to inform about, for example, drug dealing and antisocial behavior. It was **agreed** to give details of contacts again in the next newsletter and to emphasise that residents are responsible for reporting incidents. The police rely on information. Some doubt was expressed about whether the police take action on reports from the public. One report resulted in an arrest whereas reports about a drug dealer in Abigail House, Richards Close, have apparently not been acted upon. Paul relies on road representatives reporting at committee meetings and concerns being fed back to him for the Panel and so to the police.

b] Mike Moran expressed extreme concern over the state of Greenhill – the amount of building and the height of the new developments, the poor condition of the town centre viewed from the exit to Harrow on the Hill Station and the number of empty shops and charity shops. Several others present loudly deplored the current state of the town. Cllrs. Anderson and Ali stated that every effort is being made to improve

things together with the police, the Clinical Commissioning Group and in partnership with the developers. Mike has learnt that Debenhams is to close in January 2020.

c) The present Leisure Centre will remain in use while a new one is built, paid for by housing on the site. The business meeting was then concluded, there were refreshments and then Marie Pate, Operations Manager, spoke on Harrow Healthwatch [HWH].

Treasurers Report

GREENHILL MANOR RESIDENTS ASSOCIATION				
ANNUAL ACCOUNT 2021 – 2022				
Income & Expenditure				
As at 31st March 2022	2021 -2022	2020 -2021	2019 -2020	
	£	£	£	
Membership Subscriptions	0.00	0.00	227.00	
Other Income	3.00	0.00	0.00	
Total Income	3.00	0.00	227.00	
Printing Newsletters	96.00	35.00	103.20	
Hire of Hall for AGM	87.50	0.00	-6.48	
Web hosting	57.60	0.00	0.00	
Other expenses	16.48	0.00	0.00	
Stationery	0.00	22.83	23.00	
Total Expenditure	257.58	57.83	119.72	
Net Income/(Expenditure)	-254.58	-57.83	107.28	
	2021 -2022	2020 -2021	2019 -2020	
Assets	£	£	£	
Bank	646.01	899.59	957.42	
Cash	3.05	4.05	4.05	
Creditor	-	-	-	
	649.06	903.64	961.47	
Membership	2021 -2022	2020 -2021	2019 -2020	As a % of Houses (Approx)
Bonnorsfield Lane+Close+Croft Villas	0	0	35	71%
Crofts Road	0	0	34	36%
Francis Road	0	0	10	20%
Grange Road	0	0	24	39%
Hill Crescent	0	0	5	17%
Hill Road	0	0	3	10%
Manor Road	0	0	54	48%
Northwick Park Road	0	0	24	92%
Totals	0	0	189	42%
Honorary Treasurer - Eddie Griffiths CPFA				

Old Constitution of 1989

- 1** The Association shall be open to membership by all Residents in the Greenhill Manor Area defined by the following:
Bonnersfield Lane, Bonnersfield Close, Crofts Road, Crofts Villas, Francis Road,

Grange Road, Hill Crescent, Hill Road, Manor Road & Northwick Park Road.
- 2** The Association shall endeavour to preserve the residential nature of the area, to seek improvements in the environment where desirable, and to oppose any planning applications or other activities which may, in its opinion, be harmful to the character and amenities of the Area.
- 3** The Association shall levy an annual subscription to cover working expenses, e.g. printing and postage etc. and the amount of such subscription shall be agreed at Annual General Meetings (AGM's).
- 4** A general meeting shall take place annually (AGM) for the purpose of electing a Working Committee, which will take effect not later than seven (7) days after the AGM. The AGM shall also approve the Treasurer's report, and conduct any other business that may have been submitted by any member for the Agenda. All persons attending the AGM shall sign the Register before proceedings commence.
- 5** The association shall be administered by a working Committee comprising Chairman, Vice-chairman, Secretary, Treasurer and at least one representative for each road in the Area and shall be authorised to co-opt an additional member as Planning and Statistics Adviser. The committee shall meet at least once every two months, the Chairman having power to call ad hoc meetings when necessary, with 24 hour notice being given of all meetings. A quorum shall consist of not less than five members and no vote or decision will be taken unless such quorum is present. The Committee is to draw up the Agenda for AGM's and arrange for any speakers and/or visitors to attend.
- 6** The payments of any expenses involved in the work of the Association shall require authorisation by the Treasurer and one other Committee member. Where any legal costs or other exceptional expenses may be involved, such expense will be made known to Association members before any such disbursement is made.
- 7** The Treasurer's Annual report shall be audited and signed by two (2) members of the Association who shall be independent of the Committee.
- 8** Information on the proceedings of the Association shall be conveyed to all members by means of a News Letter to be distributed throughout the Area at not less than 6-monthly intervals. If any Association member becomes aware of any Planning application or other activity likely to prejudice the nature and amenity of the area, it should be reported without delay to the Committee representative of the road or roads affected.
- 9** No matters with any racial or political content shall be discussed at any of the association's meetings.
- 10** The constitution can be amended by the approval of two-thirds of the members present and voting.

New Constitution 2021

CONSTITUTION OF

GREENHILL MANOR RESIDENTS' ASSOCIATION

As amended at the Annual General Meeting of the Association MAY 2021

RULES

TITLE:

1. The Association shall be called the Greenhill Manor Residents' Association.

OBJECTS:

2. The Association shall be open to membership by all Residents in the Greenhill Manor Area defined by the following: - Bonnersfield Lane, Bonnersfield Close, Crofts Road, Crofts Villas, Francis Road, Grange Road, Hill Crescent, Hill Road, Manor Road and Northwick Park Road, Richards Close.
3. (a) To safeguard the interests of the residents of the district.

(b) To promote or support without party bias any movements for maintaining or improving the amenities of the district.

MEMBERSHIP:

4. Membership shall be open to all residents of Greenhill Manor as defined and to owners or occupiers of property in the said district; also, subject to the approval of the Executive Committee, to affiliated members.
5. The Executive Committee shall have power to suspend any member without giving reasons for so doing.
6. The annual subscription shall be determined by members at each Annual General Meeting and become due upon request by an accredited Road Representative.
7. The membership year shall run from 1st April to 31st March in line with the Association's Financial Year. Membership shall however continue after the 31st March for a grace period of 6 months to 30th September to allow for renewal, following which, if not renewed, the membership shall lapse.

OFFICERS AND EXECUTIVE COMMITTEE:

8. The management of the Association shall be vested in an Executive Committee of up to 10 members and the following Officers: -

Chairman:
Deputy Chairman:
Honorary Treasurer:
Honorary Secretary:
Webmaster:

all of whom shall be elected annually at the General Meeting of the Association.

9. The Executive Committee shall fix casual vacancies and co-opt members as may be necessary, the names of whom shall be notified to the next General Meeting.
10. The Executive Committee shall hold a meeting once every two months, or as frequently as circumstances demand. A minimum of five members, required to form a quorum.
11. A special Executive Committee meeting shall be called on receipt by the Chairman of a written request signed by three committee members, stating the purpose for which the meeting is to be called.
12. Any member of the Executive Committee who does not attend at least once in three consecutive meetings shall cease to hold office unless a satisfactory explanation can be given to the Committee.
13. The Executive Committee shall have the power to appoint sub-committees, which will be furnished with a copy of the Minute embodying the terms of reference. Sub-committees shall report periodically and submit a final statement in writing to the Executive Committee.

GENERAL MEETINGS:

14. The Annual General Meeting of the Association shall be held on the third Monday of May each year, or on a convenient date to be decided on and advertised by the Executive Committee, and at such meeting a record of the year's work together with the Treasurer's accounts shall be submitted for approval.
15. The Executive Committee may call a Special General Meeting whenever they think fit, and they shall call an extraordinary meeting within one calendar month from the receipt by the Hon. Secretary of a written request signed by ten members of the Association, stating the purpose for which it is to be called.
16. At least seven days' notice of the Annual, Special or Extraordinary General Meeting shall be sent to every member at their registered address, or such other address (including any email address) provided for such purpose, and such notice shall state the purpose for which the meeting is convened.
17. Accidental failure to send, or failed delivery of, a notice of any meeting to any member shall not invalidate said meeting nor any decisions made or resolutions passed at said meeting.

VOTING:

18. All voting shall be by show of hands unless one third of the members present shall demand a ballot.
19. At every Executive Committee or General Meeting, the Chairman shall have a casting vote.
20. All meetings are to be conducted in accordance with Standing Orders.

FINANCE:

21. (a) The Association is non-profit making. All monies raised by and on behalf of the Association shall be applied in the furtherance of the objectives of the Association.

(b) The Treasurer shall keep proper financial accounts, shall keep the Committee regularly informed as to the financial position of the Association, and shall report the annual accounts to the Annual General Meeting. The Treasurer shall ensure that the accounts are authorised by the Chair.

(c) The Treasurer shall be responsible for maintaining a correct bank account in the name of the Association. All monies received shall be paid into the Bank and all payments, other than petty cash payments, shall be made by cheque or appropriate form of electronic transmission authorised by two Committee Members. Cheques shall be signed by the Treasurer and at least one other Committee Member as decided by the Committee.

(d) The financial year shall be from 1st April to 31st March.

ALTERATION OF RULES:

22. No Rule can be repealed or altered nor any addition made except at the Annual General Meeting, or at an Extraordinary General Meeting attended by not less than 10 members. Notices of proposed alterations to any Rule must be sent in writing to the Hon. Secretary at least fourteen days before the meeting. Such alterations must be carried by a two-thirds majority of members present.
23. Any matter or question not herein or otherwise sufficiently provided for may be dealt with and determined by the Executive Committee.
24. The acceptance of these Rules is a strict condition of membership.

DISSOLUTION:

25. The Committee shall call a Special General Meeting to consider a proposal for the cessation of the Association's activities. Such a proposal shall require the approval of a two-thirds majority of the members present at the Special general Meeting, following which the Committee shall determine the manner in which the Association's funds and assets shall be dispersed, taking account of the views expressed by members.

STANDING ORDERS:

1. ORDER OF BUSINESS:
 - (a) Minutes and Matters arising therefrom.
 - (b) Correspondence.
 - (c) Treasurer's Statement.
 - (d) Report of Sub-Committees.
 - (e) Motions of which notice has been given to the Hon. Secretary in writing (f) Any Other Business.
2. All motions at General Meetings and all substantive motions at Committee meetings shall be moved and seconded before being voted on.
3. An amendment must always be relevant to the motion under discussion, and shall be moved and seconded.
4. No second amendment to any motion shall be allowed until the first is disposed of by being rejected or becoming the substantive motion.
5. If an amendment be carried it shall be put as a substantive motion.

6. No member shall be permitted to speak more than once upon the motion or amendment except the proposer of the motion or amendment, and excepting by permission of the Chairman.
7. Every motion shall be put to the vote and decided by the show of hands, except as defined in Rule 16.
8. On the proposal “That the question now be put” being carried by a majority of the members present, the Chairman shall call upon the mover of the motion or amendment to reply before putting the question, which shall then be voted on without further debate.